

Interpreter Application Form



Welcome to SWITC! If you are interested in joining our great team and assisting many members from Culturally and Linguistically Diverse backgrounds, please complete this form and return to us. We will endeavour to contact you shortly after receiving this form to confirm your information and interest.

Section 1: Your Details

Title (eg. Mr, Ms, Prof, etc):

Date of Birth:

Full Name:

Right to Work in Australia:

Australian Citizen

Permanent Resident

Other

Section 2: Contact Details

Home Address:

Contact Number:

Mobile:

Email Address:

Business Name and ABN (if applicable):

Section 3: Your Language (s)

NAATI Accreditation

Number

Date Received

Languages – Interpreting

NAATI Level

NAATI Level

NAATI Level

Languages - Translations

Into English

Both Directions

NAATI Level

Into English

Both Directions

NAATI Level

Into English

Both Directions

NAATI Level

Section 4: Your Experience

Service Type:

Telephone Interpreting

Face to Face Interpreting

Document Translation

Video Interpreting

Conference Interpreting

Other (describe below)

Client Type:

Legal (Courts)

Medical

Other (describe below)

Section 5: Your Qualifications and Training

Qualifications:

Training/Workshops:

Section 6: Your Availability (please indicate your available hours)

	Face to Face Interpreting	Telephone Interpreting
Monday		
Tuesday		
Wednesday		
Thursday		
Friday		
Saturday		
Sunday		

Section 7: Certification

Please tick this box to confirm that the information provided on this form is true and correct.

Signature:

Date:

Thank you for completing this form in full. Once completed please scan and email to switc@deafsq.org.au

All expressions of interest are reviewed and subject to further recruitment processes for quality assurance purposes. If there is an opportunity for you to join our team, we will be in contact with you to discuss the recruitment process further.

Personal information collected by Deaf Services Queensland will be used to process payments, identify clients, communicate information, collect statistics and provide services for clients.

If you would like to access any Supports or Services on an anonymous basis or using a pseudonym, please tell us. If this is possible and lawful, we will take all reasonable steps to comply with your request. However, we may not be able to provide the Supports or Services in question if we are not provided with the personal information requested.

If you would like to access our full Privacy Policy or ask any questions about how we manage your personal information, please visit <http://www.switc.org.au> or call us by phone (07) 3892 8500 or TTY (07) 3892 8501.

Please see our Privacy Policy for information on how to contact us regarding your personal information, how to update your records with us and how to make a complaint about the breach of the Australian Privacy Principles.